

## Butler PTO General Meeting Minutes - September 2024

Monday, September 23, 2024 @ 7pm

Butler Elementary Library



**Attendees:** Karl Funseth, Lauren Dowd, Christine Hartman, Donna Katzman, Sarah Villamayor, Allison Ficociello, Stacey Tocci, Kelly Kaufman, Amy Beaver, Jennifer Brown, Amy Wigo, Colleen Ciccanello, James Bender, Kathy Milotich, Jennifer Brown, Diane Matteson, Patrick Doonan, Heather Contes, Gelena Tonkonogi, Beverly M., Juliana Lodge, Varsha Daswani, Temi Sodunke

**Meeting called to order:** 7:00pm

**President's Call to Order/Welcome/ Introductions of Executive Board and General PTO Members:**  
*Christine Hartman*

**Principal's Report:** *Mr. Funseth, Mrs. Dowd*

- Great start to the year; a lot of new teachers to Butler
- Thanks to NOVA – online safety; links in September newsletter
- Emergency Preparedness – introduced a new platform “I love you guys” – more national/recognized by local municipalities
- Lockdown drill scheduled for Monday, October 14; Locks, Lights, Out of Sight
- Schoolhouse Drive Carline
  - o Last year, last car was at 4:07-4:10; this year 4:00pm. There are about 80-100 cars everyday in the car line.
  - o Bus info also posted in classrooms, helping for smoother dismissal to buses
  - o Cost is \$748 for first year; \$900 following years
- Butler sign via Schoolhouse Drive entrance to promote our school
  - o Total cost is \$1,900 (one-sided sign with cedar posts); free installation from District
  - o Sign will be placed close to Kindergarten playground

**President's Report:** *Christine Hartman*

1. Approval of Minutes from May 2024 Meeting
  - a. Motion to approve: Stacey T.; Second; Gelena T.
2. Volunteers – sign-up is in the newsletter

**Vice President's Report:** *Shirley Schombs*

1. Committee Chair Reports

### **Committee Chair Reports**

- a. E-newsletter (Donna Katzman, Sarah Villamayor)
  - a. If you are not receiving the newsletter, please email [ButlerPTONews@gmail.com](mailto:ButlerPTONews@gmail.com)
- b. Assemblies (Amy Beaver)
  - a. Working to schedule a fall assembly
- c. Directory (Christine Hartman)
  - a. Waiting on final kindergarten class placements, then new Google form will come out for parents to complete to be added to the Directory
- d. Teacher Appreciation (Lisa Hood, Alison Ficociello) – event prior to school (Olympic themed); next event will be in November during the parent/teacher conferences
- e. Room Parents & Party Planners/Volunteers (Bridget Hoag, Kerri Zwiebel)
- f. Red Ribbon Week (Julie Welsh, Lisa Noce) – week of October 28
- g. Giving Tree (Bridget Hoag) – starts in November around when the parent/teacher conferences are. Select a tag off the tree, purchase the requested item(s) and return them wrapped with the tag to the front office.

**Treasurer's Report:** *Alison Ficociello*

1. Budget Update
  - a. Budget is available online and will be shared with minutes
2. Vote (*Christine Hartman*)
  - a. Schoolhouse Driveline – Carline and Bus software (\$748 this year; \$935 next year)
    - i. Motion to approve: Donna K; Second: Gelena T.
  - b. Butler Elementary sign for back of school: \$1,950
    - i. Motion to approve: Heather C.; Second: Kelly K.

**Family Programming:** *Kelly Kaufman, Stacey Tocci*

1. Bingo: Friday, 9.20.24, 7-8:30pm (Amy Beaver)
  - a. Sold 340 bingo cards; Next year need more volunteers; Rita's was great
2. Monster Mash (K-2<sup>nd</sup>): Friday, 9.27.24, 6:00-7:30pm (Kelly Kaufman, Gelena Tonkonogi, Heather Contes)
  - a. Encouraged to wear costumes; Lots of great activities
3. Butler Boo: (Kelly Kaufman, Gelena Tonkonogi, Heather Contes)
  - a. Will start with 35 families (already selected) the first week of October
4. Haunted Gymnasium (3<sup>rd</sup>-6<sup>th</sup>): Friday, 10.18.24, 6:30-8pm (Ali Abelson, James Bender, Shirley Schombs)
  - a. Paperwork went out this week to 6<sup>th</sup> graders and due by 10/2
5. Skate Night: Wednesday, 11.27.24, 2-4pm (Kellie Andrade)
  - a. New date due to Inline 309 availability
6. Fall Family Movie: Sunday, 12.8.24, Noon (Cristina Cinquino); Water Tower Theater; Moana 2
7. Holiday Shop and Vendor Fair: Friday, 12.6.24, 5-8pm (Michelle Lockett, Kerri Zwiebel, Christy Homewood, Jordan Maisch)
  - a. Holiday Shop items already ordered

**Fundraising:** *Amy Wigo*

1. Spirit Wear (Amy Wigo)
  - a. Sold at Kindergarten and New Family Orientation; Will also sell at Monster Mash
2. Box Tops/Dine and Donate (Amy Beaver)
  - a. Dine and Donate – McDonalds in Chalfont – October 15 (flyer should be coming)
  - b. Box Tops info will be promoted in e-newsletter; Walmart program included in info.
3. Book Fair (Amy Wigo, Shirley Schombs, Melissa Griffin, Anne LeClerc Hyk, Juliana Lodge)
  - a. Date changed to November 11-14
  - b. PTO gives every child \$5 towards a book purchase

**Open Discussion/Concerns/Questions**

- Donna K. to send [ButlerSpringFair@gmail.com](mailto:ButlerSpringFair@gmail.com) email address info to Gelena

**Meeting adjourned at 8:16pm**

*Next Meeting: Monday, January 27, 2025 @ 7pm via Zoom*